**Archie Board of Aldermen**

**Regular Meeting**

**December 14, 2021**

Members Present: Les Whiteside, Max Matter, Mark Houchen, Andrew Mawson, Scott Kendrick

Others Present: Kristen Morrow, April Clark, Benny Kenney, Bill & Karen McLanahan, Anthony Sallee, Chad Mullins, Wade Plattner, John Christianson

Mayor Whiteside called the meeting to order at 7:30 p.m. The Pledge of Allegiance was then said.

The first item on the agenda was the approval of the minutes. Alderman Matter made the motion to approve the minutes as written with a second from Alderman Houchen.

The motion passed with the vote Houchen-yes, Matter-yes, Mawson-yes, and Kendrick-yes.

**Approval of Bills**

Alderman Kendrick made the motion to approve the bills with a second from Alderman Matter. Motion passed.

**Public Comments**

John Christiansen asked about a proposed housing development. Mayor Whiteside said no plans have been brought to us.

Bill & Karen McLanahan talked to the Board about starting a Farmer’s Market in Archie. They want to set up on Main Street at the location of the old store, where it is walking distance for the residents of Senior Housing. They would follow the guidelines and requirements of the Cass County Health Department. They would like to do this on Saturday’s. There was discussion about changing the verbiage in the ordinance regarding Event Permits. The consensus of the Board was to allow the market. It was suggested that they get a Board and establish that with insurance on their own and list the City as an additional insured. The Board also suggested that they create a business plan. The Board supports this venture.

**DEPARTMENT REPORTS:**

**City Administrator’s Report**

April reported that the new tornado siren has been installed. The move of offices to the new building is in process and we will open for business there on Monday, December 27.

**Fire Chief Report** – No report

**Police Report**—Chief Benny Kenney handed out his November reporting and numbers. Chief reported that the investigation on the domestic assault has been completed and was a success. He said they are currently working on the counterfeit $50 bills that have been circulating.

**ELECTED OFFICIAL’S REPORTS:**

**Street Report –**  Alderman Matter asked that the broken piece from the street sweeper be picked up on Main Street.

**Parks Report –** Alderman Mawson reported that we are building the Parks budget in order to something in the parks.

**Planning & Zoning Report**—Alderman Houchen said the new zoning map is ready to be finalized. He said there are two spots that the Planning Commission will be addressing at their next meeting. One of the spots is residential and should be commercial, with a business license. Discussion ensued and the property owner will be notified that he will need to come into compliance in a reasonable time.

 **Old Business**

There was discussion about some complaints the City has received about Mr. Carmel, specifically the noise. Aldermen Kendrick and Houchen have both tested the decibels and they are within the boundaries of the noise ordinance. Alderman Matter will test as well. The dust was brought up, and it was stated that they have taken care of that by chip and seal on the parking lot. The City will try to contact Mt. Carmel and see if there is anything they can do to tone down the noise.

**New Business**

Mike Keith Insurance Company – Property Insurance Renewal

Chad Mullins attended to go over the renewal of the City’s property insurance, and also to talk about the Cyber insurance.

Alderman Kendrick made a motion to approve the renewal of the MOPERM insurance. Alderman Mawson seconded. The motion passed with Houchen-yes, Matter-yes, Mawson-yes, Kendrick-yes.

Alderman Kendrick made a motion to approve the addition of the Cowbell Cyber Security insurance. Alderman Houchen seconded. The motion passed with Houchen-yes, Matter-yes, Mawson-yes, Kendrick-yes.

WINS Agency LLC – Health Insurance Renewal

Wade Plattner attended to go over the renewal of the City’s health insurance. He discussed staying with the current policy, or moving to a different policy. The Board opted to go with the Blue Cross Blue Shield ASO OOPM insurance.

Alderman Kendrick made a motion to approve the renewal of the health insurance with WINS Agency, LLC. Alderman Mawson seconded. The motion passed with Houchen-yes, Matter-yes, Mawson-yes, Kendrick-yes.

Wade Plattner also reviewed the option of Dental and Vision insurance through The Principal. The Board opted to offer these plans with the same options as the health insurance.

Alderman Kendrick made a motion to approve offering the dental and vision plans to the employees. Alderman Mawson seconded. The motion passed with Houchen-yes, Matter-yes, Mawson-yes, Kendrick-yes.

**Plat of Survey for Lot Split – Bryan Kusgen**

April Clark brought this for discussion, and told the Board that she had talked with the City Attorney about this. He said the Board will need to adopt an Ordinance allowing Lot Splits and Combinations before hearing this request for Lot Split. The Board will hear this at the February meeting due to publishing requirements. It was decided to table this request, as it still needs to be heard by the Planning Commission, as well.

**Adjournment**

The motion to adjourn was made by Alderman Kendrick, with a second by Alderman Matter. This motion passed unanimously.

Meeting adjourned at 9:08pm.

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City Clerk

Kristen Morrow