**Archie Board of Aldermen**

**Regular Meeting**

**February 8, 2022**

Members Present: Les Whiteside, Max Matter, Mark Houchen, Andrew Mawson

Members Absent: Scott Kendrick

Others Present: Kristen Morrow, April Clark, Benny Kenney, Vanessa Kennedy, Rick Blundell, Fire Chief Charles Jones, Chester Bender, John Christiansen, Anthony Sallee, Bryan Kusgen, City Attorney Catie Gerstner

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Whiteside called the meeting to order at 7:34 p.m. The Pledge of Allegiance was then said.

**APPROVAL OF MINUTES**

Alderman Matter made the motion to approve the minutes as written with a second from Alderman Houchen.

The motion passed with the vote Houchen-yes, Matter-yes, Mawson-yes, and Kendrick-absent.

**APPROVAL OF BILLS**

Alderman Mawson made the motion to approve the bills with a second from Alderman Matter. Motion passed.

**PUBLIC COMMENTS**

John Christiansen asked if we could get a tax for streets like we have for parks. Alderman Houchen replied that we already have that tax.

**DEPARTMENT REPORTS:**

**Fire Chief Report**

Chief Charles Jones gave the report. He said they are no longer giving ambulance service to Drexel, as they have not entered the tax district. They need to be available to service Archie since those citizens pay to be in the tax district. He said they do auto lock-outs, will jump dead vehicles, etc. They would like to community to know they offer these services.

The Chief also said they have put on the April ballot to increase the ambulance levy by 30 cents. They need to increase the basic pay in order to retain these skilled workers.

Rick Blundell said he was planning a controlled burn at the water plant and wanted to know if the fire department could position a truck to help if it gets out of hand.

**Police Report**—Chief Benny Kenney gave his report beginning with the investigation into the counterfeit bills being seen at the local gas stations. They have discovered that the bills passed the counterfeit pen test and he would be contacting the pen company to let them know.

He reported that tickets are up from last month.

Officer Kennedy explained the CIT program to the Board.

**Public Works Report –** Chester Bender gave an update on the SRF application that is due March 1. He went over the list of projects for the application and pointed out a deleted item that would put us over the bonding capacity we have. He suggested that we get a grant writer for the other grant money that is available. Rick noted some items that can be done at the existing water plant. Anthony Sallee said he had a contact with the City of Butler regarding a grant writer and would contact them.

Chester will go ahead and submit the application with the 8” mains and go from there. If we have to pay the difference between the 6” and 8”, we will. He will get with April to finish up the application.

**City Administrator’s Report**

City Administrator Clark reported that the siren testing had gone well.

**ELECTED OFFICIAL’S REPORTS:**

**Alderman Houchen -** Alderman Houchen said he only had the zoning map to discuss during the public hearing.

**Alderman Mawson -** Alderman Mawson reported that Anthony Sallee had agreed to be a Park Board member. He is still working on a few more.

**Alderman Matter -**  Alderman Matter reported his pleasure with the snow plowing.

**NEW BUSINESS**

**Public Hearing –**

**Updates to the City’s Zoning Map**

The Mayor opened the public hearing at 8:28pm. Alderman Houchen said the Planning & Zoning Commission recommends approval of the updates. He said this is the first map that will show future plans for zoning.

Alderman Matter asked about the few lots that were in question. Alderman Houchen said they were transferred to the map as their existing zoning. We will address the properties that are out of compliance as they come up. The Mayor closed the public hearing at 8:33pm.

Alderman Houchen made a motion to approve the zoning map as presented. Alderman Mawson seconded. The motion passed with Houchen-yes, Matter-yes, Mawson-yes, Kendrick-absent. The updated zoning map was approved.

**Ordinance No. 337, An Ordinance of the City of Archie to Establish Regulations for Lot Combinations and Lot Splits within the Corporate Limits of the City**

The Mayor opened the public hearing at 8:33pm. Alderman Houchen said there was an old ordinance that didn’t really address lot splits or combos, so this is pretty basic and mirrors other surrounding communities ordinances.

There was no discussion.

The public hearing was closed at 8:35pm.

Alderman Houchen made a motion to read Council Bill 337 for the first time by title only. Alderman Mawson seconded. The motion passed with Houchen-yes, Matter-yes, Mawson-yes, Kendrick-absent. Alderman Houchen read Council Bill 337 for the first time by title only.

Alderman Houchen made a motion to read Council Bill 337 for the second time by title only. Alderman Mawson seconded. The motion passed with Houchen-yes, Matter-yes, Mawson-yes, Kendrick-absent. Alderman Houchen read Council Bill 337 for the second time by title only.

Alderman Houchen made a motion for the final passage of Council Bill 337. Alderman Mawson seconded. The motion passed with Houchen-yes, Matter-yes, Mawson-yes, Kendrick-absent.

**Request by Bryan Kusgen for a Lot Split of the property at 708 E. Pine Street (car wash property)**

The Mayor opened the public hearing at 8:37pm. Mr. Kusgen explained his plan with splitting off the car wash. Discussion was held regarding the building if it would burn or blow down, and how it could be rebuilt. Alderman Houchen said the easement would need to be recorded as part of the lot split at Cass County.

The public hearing was closed at 8:40pm

Alderman Matter made a motion to approve the Lot Split. Alderman Mawson seconded. The motion passed with Houchen-yes, Matter-yes, Mawson-yes, Kendrick-absent.

**Discussion of the Trash Enclosure Ordinance**

City Administrator Clark explained her discussion with David Hubbard about the City’s trash enclosure and the suggestions he made about not requiring self-closing, self-latching gates. The Mayor said he would like to require a concrete pad under the dumpsters. Mr. Kusgen said he would have an issue with pouring a concrete pad where his is, but he is going to use concrete blocks instead to support his posts. Discussion ensued. The consensus was to have more discussion at the next meeting regarding amendments to this ordinance.

**ADJOURNMENT**

The motion to adjourn was made by Alderman Matter, with a second by Alderman Mawson. This motion passed unanimously.

Meeting adjourned at 8:48pm.

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City Clerk

Kristen Morrow