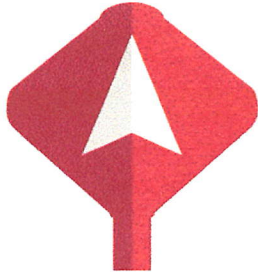


# City of Archie

204 Main Street

Archie, MO 64725

816-293-5601



## RIGHT-OF-WAY PERMIT APPLICATION

All work that results in physical disturbance of the public right-of-way shall require a Right-of-Way Permit. This requirement includes, but is not limited to, all excavations and installations relating to conduit/ wires, poles, mains, pipes, valves, conductors, sewers, drains, driveways, and sidewalks. A Right-Of-Way Permit is not required for the opening of manholes, vaults, maintenance of lighting fixtures, or general driveway maintenance without excavation. The permit will be reviewed within five (5) business days.

### Applicant Information

- Applicant Name: \_\_\_\_\_
- Company Name: \_\_\_\_\_
- Address: \_\_\_\_\_  
\_\_\_\_\_
- City, State, ZIP: \_\_\_\_\_
- Phone Number: \_\_\_\_\_
- Email Address: \_\_\_\_\_
- Escrow Return Address \_\_\_\_\_  
\_\_\_\_\_

# City of Archie

204 Main Street  
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## Contractor Information

- Contractor Name:

- Contractor Address:

- City, State, ZIP:

- Phone Number:

- Email Address:

## Project Information

- Project Address/Location:

- Nearest Intersection:

- Purpose of Excavation:

- Type of Work (Check all that apply):

- ☐ Minor Excavation (200 sq. ft.)

- ☐ Utility Street Cut

- ☐ Full Road Closure Excavation

- ☐ Installation of Conduit/Wires

- ☐ Driveway Work

- ☐ Sidewalk Installation

- ☐ Other: \_\_\_\_\_

- Estimated Start Date: \_\_\_\_\_

- Estimated Completion Date: \_\_\_\_\_

- Estimated Depth of Excavation: \_\_\_\_\_

- Excavation Area Size: \_\_\_\_\_

# City of Archie

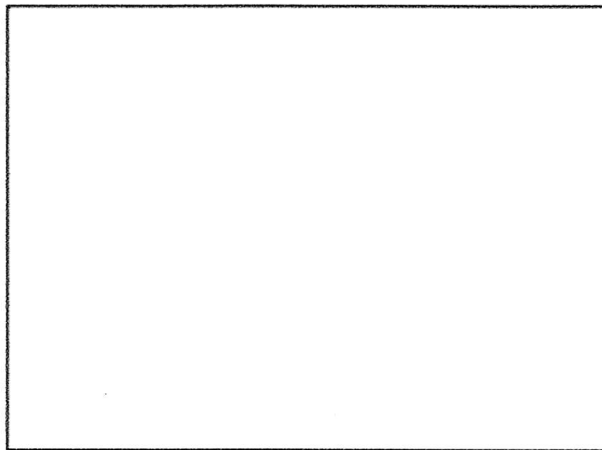
204 Main Street

Archie, MO 64725

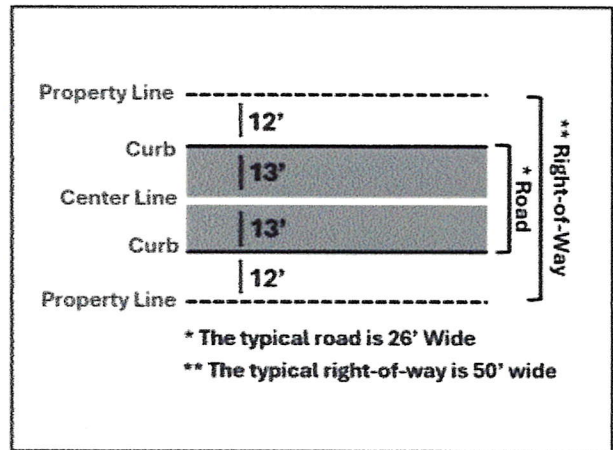
816-293-5601

## INSTRUCTIONS:

1. Indicate the location of work in the City right-of-way by sketching the box below. Provide dimensions, including the total square feet of the excavated area **on the right-of-way**. Next to the box is an example of a typical right-of-way for reference only. Hard copies of the site map with measurements and descriptions of the scope work are acceptable.



Sketch of Proposed Work (Include total SF)



2. A \$200 fee and escrows are required to complete the application based on the rates below. Contractors shall maintain insurance under Missouri State Law.

Project type	Escrow Amount
Minor excavations (<50 sq ft)	\$250
Medium Excavation (50-200 sq. ft)	\$1000
Major Excavation (>200 sq. ft.)	\$2500
Street Cut (per 9 sq. yd.)	\$3000

3. Once construction and excavation are completed, the contractor must re-establish grade and vegetation. Vegetation replacement includes sod, overseed/straw matting or hydro seeding. Streets must be replaced to specs that will be established upon application approval.

# City of Archie

204 Main Street

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4. The applicant shall contact City Hall a minimum of 48 hours before needing the final job inspection. Escrow will be assessed in no less than 60 days following job completion. The City of Archie reserves the right to use from Escrow Funds if necessary to fix or replace sunken and/or settled roadways or eroded ditch lines within the 60-day completion window. Upon the close of the completion window, excess escrow shall be refunded.

## 5. Re-inspection Fee:

An additional \$50 fee will be charged if the site is not ready upon arrival and the inspection is rescheduled multiple times.

Note: If City improvements next to or surrounding the proposed excavation are damaged prior to construction activity, the applicant is to provide supplementary photos of the damaged area prior to the start of construction activity or the applicant may assume liability as determined by the Department of Public Works.

## AUTHORIZATION TO APPLY:

I HEREBY CERTIFY THAT I AM THE OWNER OF FEE OR CONTRACTOR  
AUTHORIZED BY THE OWNER TO APPLY FOR THIS PERMIT AND ALL THE  
INFORMATION CONTAINED IN THIS APPLICATION AND ACCOMPANYING PLANS IS  
TRUE AND CORRECT. Owner/Contractor Signature Date

FOR OFFICE USE ONLY

Approved by:

\_\_\_\_\_

Date \_\_\_\_\_